

# FOR 1<sup>st</sup> CYCLE OF ACCREDITATION

# SS AND SS VIDYADHAN COMMERCE COLLEGE VALWADI, DHULE

VADEL ROAD, GONDUR AIRPORT ROAD, NEAR MSEB, VALWADI, DHULE 424005 www.vidyadhan.in

# Submitted To

# NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL BANGALORE

January 2023

# 1. EXECUTIVE SUMMARY

## 1.1 INTRODUCTION

SS & SS (Sharda Shaikshanik Va Samajik Sanstha) is newly opened Education Institution established with a view to provide KG to P.G. Education by a visionary educationist Principal Dr. K. B. Patil in Dhule District. It was established on 06.04.2009. The objective of **SHARDA SHAIKSHANIK VA SAMAJIK SANSTHA (SS & SS's) Vidyadhan Commerce College Valwadi Dhule** is to provide quality education at affordable cost. A quality culture has been developed in all the levels. The Sanstha has started BCA on 15.07.2010. It also started MBM (now called MMS by university) on 02.07.2012 and B. Sc. In 19.07.2012. Valwadi, Dhule. The institute is affiliated to Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon. It has grown in its size and stature over the years, from an initial intake of 60 to 620 students.

The College offers degree courses in various faculties viz. Commerce and Management, Science and Technolgy. Keeping in mind the modern trends we have started full-fledged B.C.A, M.M.S. (M.B.M.), B.Sc courses. The institute currently offers 2 undergraduate programmes and 1 postgraduate programme. The college has earned name and fame for its academic excellence, punctuality, high standards of discipline and administration.

For the development of extracurricular activities, the college has Student Council, Board of Student Development, NSS, Sports, Earn and Learn Scheme, Personality development programs and Departmental Forums. Annual festivals like College Gathering, Impetus are organized by departments to develop the skills and personality of students through curricular and extra-curricular activities. The college has shown substantial progress in terms of better facilities and various openings in the traditional and modern degree courses. The teaching and non-teaching staff of the institute is a blend of experienced and young faculty members devoted to the noble cause of education. The institute has good infrastructure with well- developed and equipped laboratories, an enriched library with Wi- Fi. Regular feedback is collected from the stakeholders to improve the academic and infrastructural standards of the institute. Due to guidance and motivation given by faculty, many of our students have excelled in sports event at National and International level, research, and other activities.

#### Vision

We have a vision of becoming Youth capable and challenging in Life through our Educational Institution

#### **Mission**

Our Mission is to give the opportunity Fulfill the dreams of those who are Economically weak and deprived of Education for the progress and prosperity of our Nation.

# 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

**Institutional Strength** 

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- The Sharda Shailshanik Va Samajik Sanstha (SS & SS) has 11 years of legacy of capable educationist.
- Visionary management due to which Institute is marching on path of excellence. Strategically located in the Educational Hub of Dhule.
- Good infrastructure well-furnished laboratories with latest equipments. Green audited campus.
- Transparent Governance and Administration.
- Blend of qualified, experienced and enthusiastic faculty.
- Well-equipped library with e-journals and books on platforms like
- Excellent Teaching Learning and Safe Environment. Wi-Fi facility and governance through ERP System. Cordial relations of Management, Principal and Staff.
- PG programmes in Commerce and Management
- Active Alumni Association.
- Outstanding performance of students in various competitions at National, State and District Level in curricular and co-curricular activities.
- Socially linked active NSS unit.
- College has functional MoUs and collaboration with potential colleges.
- Effective use of ICT in teaching learning and administration.
- Certification of appreciation received from various Institutes

#### **Institutional Weakness**

- Limited number of research activity.
- Being permanently unaided it is difficult for the institution to raise the funds from outside funding agencies.
- Non availability of city transportation service. No Hostel Facility in Campus.
- Less number of interdisciplinary programmes.

### **Institutional Opportunity**

- To start a greater number of PG courses and to increase interdisciplinary projects. To design and conduct a greater number of skill-based programmes.
- To encourage entrepreneurship development with the help of Alumni.
- To go for effective participation in Government aided schemes.

### **Institutional Challenge**

- To attract high ranking students for admissions.
- To avail funds from external funding agencies for academic research and development.
- To increase the participation of staff in orientation and refresher courses.

# 1.3 CRITERIA WISE SUMMARY

#### **Curricular Aspects**

The Sharda Shailshanik Va Samajik Sansthas (SS and SSs) Vidyadhan Commerce College Valwadi Dhule is affiliated to Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon. (KBCNMU). The college follows curriculum designed by the KBCNMU. The college offers two UG and one PG courses. All programmes follow the CBCS pattern and for some programmes elective curriculum is provided. College ensures quality education through well planned and documented process, which involves academic planning and academic delivery, enrichment and student feedback as per the academic calendar. Teachers of the college participate in various activities related to curriculum development for UG/PG courses, participation in workshops related to curriculum designing and syllabus restructuring etc. Teachers use innovative teaching methods including power point presentations, discussions, role plays, poster presentation, case study etc. The college organizes expert lectures, industrial visits and field visits to provide practical knowledge. Institute motivates the students to participate in various intra and intercollegiate co-curricular, extracurricular and sports events which provide a platform for students to develop their soft skills and showcase their hidden talents. The college motivates teachers & students to participate and present research paper in various Conferences, Seminars, Workshops and Avishkar Competition. Curriculum is enriched through value-added courses, add on courses and certificate courses to get in-depth knowledge about current events. Staff have contributed in design and development of curriculum for in -house career-oriented courses such as "Recent Trends in Banking", "Laboratory Safety", "Personal Hygiene" etc. Apart from academics, periodically various awareness programs are regularly undertaken at different levels of society considering human values, human ethics, environment sustainability, gender equality. Under NSS unit and DSW the college organizes various social activities including gram swatchata abhiyan, road safety, winter camps, blood donation, AIDS awareness, health checkup camp, yoga day and celebration of jayanti and punyatithi of National leaders. Feedback is collected from students, teachers, alumni and employers on curriculum and quality-related process. Data collected is analyzed and appropriate action is taken for improvement as per the suggestions from various stakeholders.

### **Teaching-learning and Evaluation**

The institution has transparent admission process catering to students from diverse backgrounds, economically weaker and rural sections of society. The overall policy of admission is based on merit with complete transparency as per the norms of Govt. of Maharashtra and KBCNMU, Jalgaon. Wide publicity is given through prospectus, website etc. The IQAC prepares an academic calendar at the beginning of every academic year for effective planning. Positive steps are initiated for the overall development of slow learners and advanced learners.

The teachers and students are exposed to modern teaching methods. The IQAC plays a crucial role in ensuring sustenance and enhancement of quality of teaching-learning process. The learning is made more student-centric through academic calendar, teaching plan and adopting interactive methodologies such as ICT enabled teaching, assignments, study tours, projects, case studies, and internships. Each department organizes forums under which various competitions are conducted. The college library maintains a good collection of books, journals, magazines and e-resources. The curricular, co-curricular and extracurricular activities are geared towards critical thinking, creativity and scientific temperament among the students through college magazine 'Vidyadhan', Industrial visits are organized for all students as a part of practical and experimental learning.

The evaluation process is transparent for which Central Assessment Programs (CAP) are conducted and are monitored by the Principal, College Examination Officer (CEO) and Heads of the Department. The Examination Committee ensures smooth conduction of examination and the grievances regarding evaluation are redressed promptly. The marks of internal examination are displayed on notice board and assessed papers are shown to students. Every year department wise result analysis is prepared. Program Outcomes (POs) Course Outcomes (COs) and Program Specific Outcomes (PSOs) for all programs are displayed on the website and also communicated to students. The program outcomes are assessed with the help of course outcomes of the relevant courses through the assessment of university results.

Some faculties are highly qualified, committed and experienced, obtaining student feedback on the performance of teachers is a regular practice. Mentoring system exists in the college.

## Research, Innovations and Extension

.College Research Committee promotes and monitors progress of research work. Two faculties have completed their M. Phil and three faculties have been awarded Ph.D. degrees, three faculties have registered for Ph.D. and one faculty qualified NET/SET examination. The faculties have published 3 Books, 9 research papers in the UGC notified journals and 5 research papers in conference proceedings. The college staff members regularly motivate the students to participate in Avishkar competition organized by KBCNMU, Jalgaon. The broad objectives of NSS are to understand the community, identify their needs and problems and involve students in the problem-solving process and develop their personality. Every year, the college organizes a seven days NSS camp. During this camp different activities are organized like Gram Swachhata Abhiyan, Blind Belief & Health issues, Street Plays, Blood Group detection camp, Blood Donation Camp and Tree plantation. Street plays on drug abuse and different burning social issues are organized. Formal MoUs are signed with different organizations to promote research, increase training and placement, internships. Different awareness activities like importance of voting, drug addiction, save girl child, gender issues, corruption, fire and road safety, street plays are organized.

#### **Infrastructure and Learning Resources**

The Sanstha has one acre land of its own. The specific location of the college provides a pollution free and natural airy environment. The college has about 4126 sq. metre built up area with proper lighting, seating and ventilation. Parking facility is available for staff and students. The college has state of art infrastructure and learning resources which include ICT enabled classrooms, seminar halls, well equipped science laboratories, computer laboratories, and other support facilities. The facilities for sports include carrom, chess, volleyball, and yoga. The college regularly organizes intercollegiate and intergroup sports tournaments and cultural events. Fully automated library with more than 3791 books, enriched with updated references, textbooks, journals and magazines of all disciplines and subjects, rare books, which in 1200 sq. feet area and 600 sq feet reading room. The learning resources center has subscribed different e resources like N-LIST, INFLIBNET, Shodhganga and Database. The budget for infrastructure, library and other learning resources is allocated annually based on the recommendations of committees constituted for maintaining and utilizing physical, academic and support facilities and its improvement. The provision is made in the budget for annual maintenance of facilities. Technical staff is appointed to look after the maintenance of hardware and requirements for providing IT facilities continuously. Students and staff can avail of Wi-Fi connection which can be accessed from anywhere in the campus building. ICT classes are made available for teaching. The college is under CCTV surveillance. RO drinking water facility is made available in the college building. Licensed copies of antivirus are purchased. There are enough number of UPS for uninterrupted power supply with investors and generator set. Facility of fire extinguisher is available. The college is associated with different vendors/ firms for maintaining physical, academic and support facilities as per annual maintenance contracts. The Management recruits the supportive staff for repairing and other types of work.

#### **Student Support and Progression**

The college assists students to facilitate their holistic development and progression. The college helps students to get government and non-government scholarships and arthik durbal ghatak scheme. Majority of students benefited from different scholarships. College having students Vima Policy and also conduct medical checkup system for fist year students. Various guest lectures of eminent personalities are organized for students on soft skills and personality development, health and hygiene, self-defense etc. which ultimately helps them to focus in their studies and overall development. Career counselling is one of the most important drives through which students are provided the right platform for better career opportunities. The college has mechanisms like Women's Grievance and Redressal Cell, Anti-ragging Committee to probe into student's grievances. These cells work for conducive and unprejudiced environment and the complaints of students are redressed in a timely manner.

The college has an active Training and Placement cell which provides a good platform for aspiring future managers and professionals in the field of Science and Computer Science. The students are encouraged for higher education. Through the active sports facility and guidance, the students are promoted to participate in University, sports tournaments. The college has also formed a student council to promote and interact with college authorities. The college promotes active participation of the students in various co-curricular and extracurricular activities and events such as rally's, pathnatya, several progammes under NSS and student welfare scheme. The college organizes various guest lectures to interact with students and provide them information regarding the current scenario of industries and improve the interview skills

## Governance, Leadership and Management

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Vidyadhan Mahavidyalaya, Valwadi Dhule was established in 15.07.2010 governed by Sharda Shaikshanik Va Samajik Sanstha (SS & SS) which is a leading educational society in Dhule District established in 06.04.2009. The Vision and Mission of the Institute are in tune with the objectives of higher education. The top management plays a leading role and is committed to extending education through innovative measures that provide complete support for the academic and administrative work of the college. The coordinator plays an important role in the development of a positive work environment, that is innovative and responsive to all the stakeholders. Being the academic and administrative head of the college, the Principal and H.O.D.s handle all issues regarding the office administration, students, and departments. Periodic meetings of the H.O.D.s with the principal are conducted to ensure the smooth and efficient running of the college.

Under the Paramarsh scheme of UGC, Prof. Dr. R. S. Mali is assigned as a mentor to the college for guidance regarding NAAC process. IQAC cell of the college designs and implements plans for institutional level activities for quality assurance. IQAC conducts meetings with core committees and H.O.D.s. The top management provides the freedom to faculty members for academic development. Through the distribution of work, and responsibilities, faculty is actively involved in curricular, co-curricular, and extracurricular activities. College implements Staff Welfare Schemes and motivates the teachers for career advancement.

The college has an established mechanism for mobilizing resources and ensuring transparency in the financial management of the institution. The internal and external audits are carried out to ensure the effective and efficient use of financial resources. There is proper allocation and utilization of the annual budget. The College Development Committee (CDC) is instrumental in the planning and decision-making process through evaluating the academic processes. Major decisions like budget, new courses, teaching-learning evaluation is done under the guidance of CDC.

A regular assessment of teachers is done through performance appraisal forms and student feedback analysis and necessary action is taken for maintaining the academic excellence.

#### **Institutional Values and Best Practices**

College organizes various programs to promote Gender Equity and Women Empowerment such as Nirbhay Kanya Abhiyan, Personality Development and Self Defense Program under Yuvati Sabha. College provides different amenities for

the safety and security of students. Steps are taken to save energy through use of LED bulbs, tubes. To keep environment eco-friendly, vermicomposting is done under the department of Zoology. The college has botanical garden having medicinal plants as well as endemic plants are reserved. Efforts are taken for green initiative through tree plantation, cleanliness drive, for paperless work use of e-notice and plastic free campus. College provides facility of ramp, wheel chair, and for divyangan students. Water conservation system is created for rain water harvesting. Blood donation camp also organized by the college in the best practices.

National festivals like Independence Day and Republic Day are celebrated with great fervor. College takes steps to promote message of eco-mission through the conduction of events such as eco-friendly ralley workshop, etc. Extra-curricular and social activities are conducted to celebrate Jayanti and Punyatithi of National leaders. Our college has two best practices namely departmental events and expert lecture series. Departmental events provide a platform to showcase students' talent. Various competitions such as PowerPoint presentations, science, rangoli, group discussion, trade fair, poster/model, science photo gallery, technical quiz organized. Our college has taken an initiative to make ICT based classrooms for which the campus application

is used.

In the current pandemic situation the college run the awareness programme on COVID-19 preventions and students actively participated to distribute face mask, sanitizer, food tiffin to the local areas and sanitizing the railway station.

# 2. PROFILE

# 2.1 BASIC INFORMATION

Name and Address of the College					
Name	SS AND SS VIDYADHAN COMMERCE COLLEGE VALWADI, DHULE				
Address	Vadel Road, Gondur Airport Road, Near MSEB, Valwadi, Dhule				
City	Dhule				
State	Maharashtra				
Pin	424005				
Website	www.vidyadhan.in				

Contacts for Communication								
Designation	Name	Telephone with STD Code	Mobile	Fax	Email			
Principal	Rohidas Bhikanrao Pawar	02562-270010	8999088449	-	shardasanstha@gm ail.com			
IQAC / CIQA coordinator	Umesh Gulabrao Patil	02562-270071	9822648797	-	umg_patil@rediff mail.com			

Status of the Institution	
Institution Status	Private and Self Financing

Type of Institution						
By Gender	Co-education					
By Shift	Regular					

Recognized Minority institution	
If it is a recognized minroity institution	No

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# **Establishment Details**

State	University name	Document
Maharashtra	Kavayitri Bahinabai Chaudhari North Maharashtra University	View Document

Details of UGC recognition							
Under Section Date View Document							
2f of UGC							
12B of UGC							

•	gnition/approval by sta MCI,DCI,PCI,RCI etc	• • •						
Statutory Recognition/App roval details Inst Authority Regulatory nt programme Recognition/App Day,Month and year(dd-mm- yyyy)  Remarks Remarks months								
No contents								

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus								
Campus Type Address Location* Campus Area in Acres Built up sq.mts.								
Main campus area	Vadel Road, Gondur Airport Road, Near MSEB, Valwadi, Dhule	Rural	1	4126				

# 2.2 ACADEMIC INFORMATION

Details of Pro	Details of Programmes Offered by the College (Give Data for Current Academic year)								
Programme Level	Name of Pr ogramme/C ourse	Duration in Months	Entry Qualificatio n	Medium of Instruction	Sanctioned Strength	No.of Students Admitted			
UG	BSc,Chemist ry	36	HSC Science	English	120	65			
UG	BSc,Botany	36	HSC Science	English	120	64			
UG	BSc,Comput er Science	36	HSC Science	English	120	64			
UG	BCA,Bachel or Of Computer Applications	36	HSC	English	180	156			
UG	BSc,Zoology	36	HSC Science	English	120	0			
UG	BSc,Bioche mistry	36	HSC Science	English	120	0			
UG	BSc,Physics	36	HSC Science	English	120	0			
UG	BSc,Mathem atics	36	HSC Science	English	120	0			
UG	BSc,Geograp hy	36	HSC Science	English	120	0			
PG	MMS,Master In Management System	24	UG	English	40	7			

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Profe	Professor				Associate Professor			<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				1				0				14
Recruited	1	0	0	1	0	0	0	0	4	10	0	14
Yet to Recruit				0				0				0
Sanctioned by the Management/Soci ety or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit		- 1		0			1	0		1		0

	Non-Teaching Staff					
	Male	Female	Others	Total		
Sanctioned by the UGC /University State Government				0		
Recruited	0	0	0	0		
Yet to Recruit				0		
Sanctioned by the Management/Society or Other Authorized Bodies				5		
Recruited	4	1	0	5		
Yet to Recruit				0		

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Technical Staff						
	Male	Female	Others	Total		
Sanctioned by the UGC /University State Government				0		
Recruited	0	0	0	0		
Yet to Recruit				0		
Sanctioned by the Management/Society or Other Authorized Bodies				1		
Recruited	1	0	0	1		
Yet to Recruit				0		

# Qualification Details of the Teaching Staff

	Permanent Teachers									
Highest Qualificatio n	Professor				Assistant Professor					
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

	Temporary Teachers									
Highest Qualificatio n	Professor		Associate Professor		Assistant Professor					
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	0	0	0	1	0	0	2
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	10	0	13
UG	0	0	0	0	0	0	0	0	0	0

				Part Ti	me Teach	ers				
Highest Qualificatio n	Professor		Associate Professor		Assistant Professor					
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty	Male	Female	Others	Total
engaged with the college?	1	0	0	1

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	172	0	0	0	172
	Female	177	0	0	0	177
	Others	0	0	0	0	0
PG	Male	7	0	0	0	7
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	10	12	6	20
	Female	10	9	2	15
	Others	0	0	0	0
ST	Male	46	35	25	30
	Female	10	5	5	2
	Others	0	0	0	0
OBC	Male	154	161	109	116
	Female	37	37	30	44
	Others	0	0	0	0
General	Male	12	25	11	23
	Female	7	8	3	6
	Others	0	0	0	0
Others	Male	16	16	11	15
	Female	7	7	4	6
	Others	0	0	0	0
Total	·	309	315	206	277

# Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The vision of national education policy to provide high quality education to develop human resources in our nation and to prepare for globalization is well taken by the discussion among the faculty members of Sharda Shaikshanik v Samajik Sanstha's (SS & SS) Vidyadhan college. Multi-disciplinary and interdisciplinary: the vision of national education policy to provide high quality education to develop human resources in our nation and to prepare for globalization. The academic programmes and extracurricular activities of Commerce College have, from the beginning, made efforts to include a multidisciplinary perspective. Students are strongly encouraged to participate in small and large projects in multi-disciplinary mode conducted by formality teams drawn from a variety of classes. Students are also encouraged to organize teams consisting of members from a variety of academic departments in order to compete in a variety of activities such as aavishkar, quiz contests, debate, and so on. Provision will be established in our college's curriculum for students who will be accepted beginning in the academic year 2021/22 and moving forward, and this will allow us to provide minor degrees in areas of study other than the parent discipline. This procedure is now underway.
2. Academic bank of credits (ABC):	In our institution, we have ready to establish online courses for students via national schemes such as Swayam, NPTEL, and others. Also, consider the credit gained for optional courses. Curriculum revision for the academic year 2021 has begun. These adjustments apply to pupils accepted in the school year 2021/22 and thereafter. We are in the midst of building a mechanism for properly implementing academic bank credit.
3. Skill development:	University Grant Commission (UGC) introduces DDV, Kaushal Kendra to promote education in online mode. Our Vidyadhan College is teaching two new agricultural techniques through e-pik pahani. Aspiring candidates are interested in learning the latest technique of organic farming. Students at our college are currently getting hands-on experience with two practical subjects through many projects. These projects help students figure out what they're good at and help them learn concepts through

experimentation. Our college is also putting students

	to work by training them on socioeconomic programmes.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	India's future aspirations about education and the Indian knowledge system will incorporate information from ancient India to current India. Additionally, India will have a strong understanding of its future aspirations regarding health and the environment. Our college is currently in the process of up revising its curriculum for students admitted in 2020/21year, in which subjects related to the Indian knowledge system will find due place as elective and skill development subjects. In addition, we are planning to offer a minor degree in Indian knowledge system to our students in the upcoming academic year.
5. Focus on Outcome based education (OBE):	All courses are design with outcome centered on cognitive abilities learning outcomes at all level ensure social responsibilities and ethics is implementing outcome based education for various programs specially in science programs have well defined program outcome, program educational outcomes and courses outcomes on our website and prominent places in the departments. Students are assessed as per outcome based education attainment model the motivation and empowerment of teachers is a required to ensure the best possible for students and teachers for future in our nation.
6. Distance education/online education:	Our institution is associated with the Kaviyatri Bahinabai Chaudhari North Maharashtra University Jalgaon power center and offers many offline courses. Motivating and empowering teachers is necessary to provide the greatest potential future for kids and teachers in our country. During the epidemic (COVID 19), our institution successfully delivered all course material in an online format and administered online assessments utilizing our own staff. The provision of MOOC and Swayam courses, which support the blended learning method, is promoted for colleges.

# **Institutional Initiatives for Electoral Literacy**

1. Whether Electoral Literacy Club (ELC) has been	YES	

set up in the College?	
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	YES
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	YES
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	YES
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	YES

# **Extended Profile**

## 1 Students

#### 1.1

# Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
307	317	210	269	236

File	e Description	Document
Upl	load supporting document	<u>View Document</u>
Inst	titutional data in the prescribed format	<u>View Document</u>

# 2 Teachers

# 2.1

# Number of teaching staff / full time teachers during the last five years (Without repeat count):

# Response: 15

5	File Description	Document
	Upload supporting document	View Document
	Institutional data in the prescribed format	View Document

#### 2.2

# Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
14	14	14	12	11

# 3 Institution

## 3.1

# Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
13.00	6.81	9.69	13.10	7.07

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# 4. Quality Indicator Framework(QIF)

# **Criterion 1 - Curricular Aspects**

# 1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

## **Response:**

Formulation of Curriculum: The College is a self-financed institute affiliated to KAVAYITRI BAHINABAI CHAUDHARI NORTH MAHARASHTRA UNIVERSITY, JALGAON and follows the curriculum designed and prescribed by the university. At present different patterns of the syllabus like 2016 CGPA and 2017 CBCS is followed by the college. Consultative workshops and seminars regarding restructuring of syllabi are organized by the university, in which faculty members of the college actively participate and give their valuable inputs. Key persons like Principal, Heads of the department and College Examination Officer (CEO) of college participate in academic events and examination related work. Academic meeting is called in the principal office on regularly with the agenda for discussing plans to foster the overall growth of academics.

**University Academic Calendar:** The University prescribed academic calendar is meticulously followed by the principal, departmental heads and faculty members.

Academic Calendar: Academic calendar (semester and annual pattern) is prepared by Internal Quality Assurance Cell (IQAC) which includes the classroom sessions, tutorials, practical, public holidays, National and International days, unit tests, expert lectures, industrial/ field visits and internal examination schedule. This also covers extracurricular activities like departmental events, NSS, Student Welfare Department both at university and college level to enhance the overall personality of the students.

**Teaching Plan**: Detailed subject wise teaching plan is prepared by teachers as per the courses allotted to them. Class wise time table and master time table is also prepared. The students are communicated about the academic activities at the beginning of the academic year by their respective teachers in the class rooms and through notice boards. A mechanism is developed for monitoring the teaching plan to find out whether the teachers are taking lectures as per the scheduled plan. Proper care is taken that the curriculum is completed in time and to the satisfaction of students.

**Classroom and Online Teaching:** Classroom sessions are conducted by the respective teachers and it is periodically monitored by HOD and Principal. From academic year 2020-21 online sessions are started by the teachers for their respective subjects through Zoom and Google meet platform.

**Beyond Syllabus:** Apart from regular lectures, for providing knowledge about other subjects and on current affairs, lectures of eminent persons from various fields under expert lecture series are organized. Industrial visits are also arranged for some subjects to bridge the gap between the industry and academia.

**Feedback**: The college has a well-established system of obtaining feedback from students about the curriculum and quality of teaching.

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**Infrastructure:** The college provides good infrastructural facilities and amenities like well- equipped class rooms for conducting lectures We also have furnished laboratories class rooms and library having enough number of text books, reference books, national and international periodicals and journals., sport apparatus.

File Description	Document
Upload Additional information	<u>View Document</u>
Provide Link for Additional information	View Document

# 1.2 Academic Flexibility

# 1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years

Response: 0

File Description	Document
Institutional data in the prescribed format	View Document

# 1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years

Response: 0

# 1.2.2.1 Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	<u>View Document</u>

#### 1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**Response:** 

The college is sensitive to the various social issues and makes every effort to sensitize the students in this regard. The general atmosphere of our college, with a good ratio of girls to boys in classroom not only provides an enabling environment for gender equality but also promotes education for girls. College integrates human values, professional ethics, environment consciousness and gender sensitivity through various curricular, co-curricular and extra-curricular activities. The integration leads to creation of awareness in the students about equality, social justice, human rights, environmental awareness and professional ethics. Various exhibitions, poster/model competitions, science rangoli and photo gallery competitions are held from time to time which serves the purpose of sensitizing students about cross cutting issues. The college takes special efforts to integrate the cross-cutting issues such as gender, professional ethics, environmental education, human rights and values, which are as follows:

In BCA, B.Sc and MMS programmes professional ethics are inculcated with the subjects like seminars ICT Entrepreneurship, Business Communications Industrial and technical opportunities etc. Business Ethics, Entrepreneurship Development, Principles of Management which help the students to understand business skills, multifaceted economic and commercial values

#### **Professional Ethics:**

Students learn professional ethics through various subjects taught to them in their curriculum.

#### **Human Values:**

Human Values are covered in curriculum of General Knowledge, Environmental Science Marathi and English for BCA, MMS and B. Sc program. Human rights and human values are also covered in the curriculum of Human Rights subject for MMS Students participate in various social activities like Blood Donation Camps, Visit to Aadharashram (Oldage homes), Swachha Bharat Abhiyan, Health Check-Up and Road Safety Campaigns through which they understand the human values.

#### **Environmental Education and Climate Change:**

National Service Scheme (NSS) organizes various activities such as environment awareness camp, cleaning campaign inside and outside the campus. Tree Plantation and 'Swachha Bharat Abhiyan' activities are also conducted in college to make students aware about their responsibility towards community. The college promotes eco-friendly system by organizing workshop on Ganesh Idols making from shadu mati/clay and also collection of these idols at the time of Ganesh murti immersion visarjan. Every year NSS unit of the college undertake a host of activities in the nearby villages during the annual winter camp. The programmes include various environmental and general awareness such as Tree Plantation, Blood Donation, Literacy Awareness Programs, Road Shows, Health and Cleanliness Awareness. Environmental Science is a compulsory paper for first year students of BCA and BSc in which a detailed project report on environmental issues is prepared creating awareness about the importance of environment.

#### Gender:

The college promotes gender equality through Women Cell which consists of teaching faculty, non-teaching faculty, female lawyer and social worker. It promotes gender equality through lectures on personality development and self-defense. It also provides counselling on various issues such as violence against women. Various workshops, seminars on women health, rights of women etc are organized.

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File Description		Document
Upload Additional informa	ation	View Document

# 1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

**Response:** 14.33

## 1.3.2.1 Number of students undertaking project work/field work / internships

Response: 44

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

# 1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)

Response: Yes

File Description	Document
Upload supporting document	<u>View Document</u>

# **Criterion 2 - Teaching-learning and Evaluation**

# 2.1 Student Enrollment and Profile

### 2.1.1 Enrolment percentage

Response: 56.28

### 2.1.1.1 Number of students admitted year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
117	108	99	143	169

### 2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
226	226	226	226	226

File Description	Document
Upload supporting document	<u>View Document</u>
Institutional data in the prescribed format	View Document

# 2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

Response: 58.9

# 2.1.2.1 Number of actual students admitted from the reserved categories year - wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
83	88	67	95	97

# 2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
146	146	146	146	146

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

#### 2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio (Data for the latest completed academic year)

Response: 21.93

# 2.3 Teaching-Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

### **Response:**

**Experimental learning:** The process through which students develop knowledge, skills and values from direct experiences outside the traditional academic setting.

**Industrial Visits:** Study tours, excursions, industrial visits, bank visits are organized regularly for students of all faculties by the college where they get first-hand information about working of industry, banks and other organizations and come across the practical demonstration of the knowledge. Visit to Skytech RO Technique, Mr. Kuwar where there was major focus on Water purification system. The purified water provided for drinking water. The visit to Hasti Co-operative Bank branch Deopur Dhule proved to be great learning experience for the students of BCA and MMS who walked away with much better understanding of how this bank system functions.

**Projects:** To enhance practical ability, awareness about independent research and study of their various courses, especially the students of and BCA, BSc and MMS undertake projects as a part of their curriculum.

**Internship:** It is an important stepping stone of career where B.Sc. Computer Science, B.C.A, M.M.S. and students take an opportunity to go for where they gain valuable experiences and accomplishment to improve their practical experience.

Training and Placement Officer uses his knowledge of job trends and employer network he has built to bring some employers in college campus for selection of students.

Case Study: Course of M. M. S., B.C.A. (auditing and Finance) includes case studies as a part of curriculum where it allows students with real expertise, understanding as well as judgment to excel.

**Participative Learning:** Students are the first and foremost stakeholders of the college and they form the strength of any educational institution activities.

Departmental Forums like, Science Rangoli, Science Photo Gallery, Science Games and P.P.T., Web Site Designing, Programming Competition, Debate, Documentary Making, Group Discussion, Role Playing etc. are conducted. Ganesh Festival which is grandest occasion of Maharashtra is organized by NSS unit.

Students are encouraged to attend workshops, seminars, conferences, also to participate in Avishkar, Sports, NSS where students work in a social group

MoUs are signed with various organizations so that students are exposed to real professional world. Some of the activities are mostly handled by the students, through which they learn management and team work.

**Problem Solving Methodologies:** Mentors are allotted for the students where they try to solve their personal as well as academic problems. While teaching in the class, students participate in the learning process and experience those things in practical, field work, industry visits.

Faculties encourage students to lead their learning towards solving of their problem and satisfaction.

College organizes expert lectures, video lectures, visits, which helps them to pacify the curiosity of their problem raised while learning in the class.

File Description	Document
Upload Additional information	<u>View Document</u>
Provide Link for Additional information	View Document

# 2.4 Teacher Profile and Quality

### 2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

**Response:** 61.9

# 2.4.1.1 Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:

2021-22	2020-21	2019-20	2018-19	2017-18
26	28	28	12	11

File Description	Document
Upload supporting document	<u>View Document</u>

# 2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 16.92

# 2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
3	2	2	2	2

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

#### 2.5 Evaluation Process and Reforms

# 2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

#### **Response:**

All complaints about the internal assessment are first taken care of by the heads of the departments involved. In some cases where they are not satisfied, they are sent to the examination committee (if required). If there is a problem at the university, applications on the right forms are collected and sent to the right people. The problems that students have with exams, like filling out forms online or having questions about their hall tickets (like if they need to change their name, subject, subject code, programme, or pattern, or if they put the wrong number of marks or were absent), are taken care of in a timely manner at the college and university level.

According to the rules of the university that is affiliated with the college, a centralized assessment programme (CAP) is being used in the first-year classes of the UG programme, and a separate examination cell made up of a senior teacher, administrative staff, and an exam clerk is set up to handle complaints about exams. If a student isn't sure how his or her answer sheet was graded, he or she can ask for a copy of the graded answer sheet. Students can ask for an online copy of their results within 10 days of the results being announced. Students can get a photocopy of their graded answer sheets if they ask for them within 30 days of when their application was received. Once the student gets the online photocopy of the answer sheet, he or she talks to the teacher of that subject and asks for his or her opinion. Within 10 days, the student's answers are rechecked and regraded. Within 45 days, the result of revaluation is made public. A

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candidate is eligible for revaluation if the difference between their original score and their score after revaluation is 10% or more of the maximum score allowed by the university. Internal evaluation of practical work is a process that goes on all the time. Any complaints about practical work are dealt with right away by the teacher in charge and the head of the department. Problems with oral, project, and practical exams are taken care of by the department. There is a lot of follow-ups with the university until the problem is fixed. For students whose grades are missing or wrong on the university mark list because of a mistake, the college sends a photocopy of the teacher's mark list along with an application to fix the mistake at the university level.

If you have a problem with a university question paper, such as a question that wasn't on the syllabus or that was asked more than once, or if the marks were split wrong or you missed points, or if the question number was wrong, you should tell the principal. The principal will then take your complaint right to the university.

File Description	Document	
Upload Additional information	View Document	
Provide Link for Additional information	<u>View Document</u>	

# 2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

#### **Response:**

The college is associated to K. B. C. North Maharashtra University in Jalgaon and follows the curriculum set by the university. This curriculum is based on results and has clear Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs). POs, PSOs, and COs for all of the college's programmes are listed and posted in each department and on the college's website, which is always up-todate. The PO's, PSO's, and CO's are shown through the knowledge, skills, and attitudes that make up all of the college courses. The programme outcomes, program-specific outcomes, and course outcomes are communicated to the faculty, students, parents, and other stakeholders in the following ways: The details of each program's POs, PSOs, and COs are written in clear and precise language and posted on the College website under the link for each department. POs and PSOs are written in tables on departmental bulletin boards for teachers and students to see. Details about the course outcomes and programme outcomes make it easy for stakeholders to get information about the courses and help students choose the right programme courses and electives. Teachers list and explain the goals of each course in their classes. The teachers lead discussions and answer any questions about how well the course goals are being learned. At the beginning of the semester, teachers give introductory lectures where they talk about the POs, PSOs, COs, and evaluation methods, as well as the performance expectations. Even though the affiliated university gives the COs and the syllabus, the concerned faculty members can change and reframe the COs if they need to. Through IQAC, the teachers have been told how important learning outcomes are. According to what the stakeholders want, the teachers at the institute take part in curriculum-making workshops where they help make sure POs, COs, and PSOs are included in the curriculum.

File Description	Document	
Upload Additional information	View Document	
Provide Link for Additional information	View Document	

### 2.6.2 Pass percentage of Students during last five years

**Response:** 37.77

# 2.6.2.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
01	45	34	13	12

# 2.6.2.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
91	63	55	46	23

File Description	Document
Upload supporting document	<u>View Document</u>
Institutional data in the prescribed format	<u>View Document</u>

# 2.7 Student Satisfaction Survey

# 2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.41

File Description	Document
Upload database of all students on roll	View Document

# Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

#### Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

# 3.2 Innovation Ecosystem

# 3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

#### **Response:**

#### **Objectives of research cell / Incubation Centre:**

There are several objectives to initiate this program. Few of these are listed below:

- To enhance the intellectual skills among the students and staff.
- To inculcate the research culture among the students and staff.
- To create an environment for self-thinker and self-reliant.
- To create physical infrastructure and support systems necessary for incubation activities.
- To provide services such as training or high-speed internet access.
- To promote and facilitate knowledge creation, innovation and entrepreneurship activities

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The College has the following facilities to promote research work:

Innovation and incubation cell / Entrepreneurship development cell Training and placement cell /Industry institute interaction

#### Research committee

These committees help to create the relationship between the industry and the institute. Individual department interacts with industry to ascertain its needs to fill the gap in curriculum. The gap is filled by arranging workshops addressed by industry and well-known academia. Industry institute relationship works in the following areas: Industrial visits for students and Faculties.

**Research Committee:** College has created an eco-system for innovations including incubation centre and other initiatives for creation and transfer of knowledge. College has a research committee, which motivates and guides the staff members to undertake research projects.

No	Name of Members	Post	Committee Designation	
1	Dr.R. B. Pawar	Principal	Chairman	
2	Dr. Y. M Borase	Librarian, Coordinator	Member	
		Academic Research		
3	Dr. Umesh G Patil	Assistant Professor	Member	
4	Prof. L B Nikam	H.O.D Computer Science	Member	
5	Mrs Jagruti Patil	H.O.D Botany	Member	
6	Mrs. Neha Agrawal	H. O. D Chemistry	Member	
7	Mrs Prafulla Pawar	H. O. D. Physics	Member	
8	Mrs. Sonali More	H. O. D Geography	Member	

Encourages staff members to participate and present their research work in workshops, seminars and conferences.

Three faculties have been awarded with Ph. D degrees. Staff have published one book; and edited some books. 60 research papers were presented by the faculty in National and International journals.

Total seven students have been awarded Ph.D. degree under the guidance of Principal Dr. A. S Bagul Two student has been awarded Ph. D and one M. Phil under Dr. D. V. Ahire and One student has been awarded under Dr. Umesh Patil

Principal Dr A. S. Bagul has also visited Nepal for presenting the research work in an International conference organized by NELTA. Currently five staff members are pursuing their Ph.D.

File Description	Document
Upload Additional information	<u>View Document</u>
Provide Link for Additional information	View Document

# 3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 0

# 3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Upload supporting document	<u>View Document</u>
Institutional data in the prescribed format	<u>View Document</u>

## 3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.8

# 3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
3	1	1	4	3

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

# 3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during last five years

**Response:** 0.2

# 3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	1	0	1	1

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

#### 3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

### **Response:**

Extension activity creates a link between the students and the society. It improves their social awareness and makes them responsible citizens.

**National Service Scheme (NSS):** The broad objectives of NSS are to understand the community, identify their needs and problems and involve students in the problem-solving process. Community service also helps in personality development. NSS unit organizes two types of activities, regular activities at institute level and special camp of seven days in nearby villages. Following activities are successfully conducted in college under NSS.

**NSS camp**: Every year, college organizes a seven days camp. During this NSS camp different activities are organized like awareness about cleanliness of villages, blind belief & health issues. Street plays are organized on drug abuse and different burning social issues.

Visits: NSS unit has donated food to slum area, beggar and distributed sanitizers and masks to needy people at Valvadi,

**Street plays:** NSS unit arranged different street plays to spread awareness among people related to importance of education, literacy and various social issues.

**Tree plantation:** Keeping the environment safe is our moral responsibility. Keeping this view, tree plantation camp is organized by NSS unit every year.

**Awareness activities:** Different awareness activities like importance of voting, drug addiction, save girl child, gender issue, corruption, fire safety, road safety, street play are organized regularly.

**Cleanliness activity:** Different cleanliness activities under Swachh Bharat Abhiyan are undertaken to create awareness about the cleanliness of public properties the clave cleaning and maintenance and campus cleaning and other places.

Road safety rally: A public awareness rally for road safety was organized by NSS unit

**Blood donation camp:** The purpose is to motivate students and staff to donate blood and make them aware about the importance of blood donation and lifesaving. Following table highlights the year wise blood donors

Ganesh Festival activity: Create awareness about importance of ecofriendly Ganesha idol, the Shadu mati Ganesh idol making workshop are organized. Following table gives the information about the year wise participation of students in Ganesh idol making workshop During the , NSS unit has distributed food packets and water to the hospital.

Every year, in a great gesture of solidarity with our soldiers, our college girl students have sent handmade Rakhis to the soldiers.

Under Yuva Manch, students have donated different items like food, blankets etc to the needy people. Different competitions are organized by the college for school students under Smruti Abhivandan Spardha like essay competition, rangoli competition, elocution. Under the banner of NSS College has organized different special guest lectures for society to keep arts and culture alive

File Description	Document
Upload Additional information	<u>View Document</u>
Provide Link for Additional information	View Document

# 3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

#### **Response:**

There were no honours or prizes given out by the government or any organisations recognised by the government for the extension efforts.

File Description	Document	
Upload Additional information	View Document	

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3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

Response: 41

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
11	12	9	5	4

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

## 3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 20

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

#### **Criterion 4 - Infrastructure and Learning Resources**

#### 4.1 Physical Facilities

4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

#### **Response:**

The College has provided adequate infrastructure and physical facilities required for carrying out academic activities. The specific location of the college provides a pollution free and natural environment. The facilities available in the college are presented below:

Total Built-up area of our College is 4126 sq.mtr.

At present college conducts 2 undergraduate and 1 postgraduate programs. The Student strength in the year 2021-22 was 309.

Total 17 classrooms and 4 seminar halls (audio visual). Computer laboratories for UG and one for M.M.S.. Total number of Computers are 35 (A.Y. 2021-22) and three Laptops.

Separate well equipped Laboratories are available for Computer, Chemistry, Physics, Botany, Zoology, Bio-Chemistry, Geography subjects.

Infrastructural facilities are provided to N.S.S. & Department of Student Welfare.

Other facilities include LCD, OHP, fans, tube lights, furniture and exhaust fans are provided in laboratories and, 02 Sound Systems, 03 photo copying machines, 03 Printers with scanner facility, 01 Smart LED Television set.

The Departments of Botany, Zoology, Chemistry, have educational charts and models. The teachers in our college use power point presentations for teaching and learning.

Wi-Fi facility is made available to the students and all faculty members. Computer Lab and other laboratories have hi-speed internet facility.

RO filtered water facility is available for all. The campus is under CCTV surveillance. 8 washrooms for boys and 8 for girls. Medical facility with a Doctor is provided.

Parking facility for two and four wheelers of staff members and students.

College has adequate facilities for indoor Games such as Chess, Carom and etc. and outdoor games such as Volleyball, and Athletics.

The College implements hazard free and environment-friendly system of disposal of the chemical waste from the laboratories. Every year the College purchases instruments and equipment's as per the academic requirements.

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The Library is well equipped with sufficient number of books, racks for storage, separate study room, newspapers and journals. It provides encyclopedias, rare books, reports, e-books and dictionaries devoted to specific areas. There is a separate section of reference books.

File Description	Document	
Upload Additional information	<u>View Document</u>	
Provide Link for Additional information	View Document	

### 4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five years (INR in Lakhs)

Response: 63.44

# 4.1.2.1 Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
8.92	3.68	5.21	9.49	4.21

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

#### 4.2 Library as a Learning Resource

#### 4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to eresources, amount spent on purchase of books, journals and per day usage of library

#### **Response:**

The central library at the college has 3791 books. The library is 1200 square feet and has 600 square feet reading room, a library counter, and an office for the librarian. The principal heads the library Advisory Committee, which is made up of people who watch how the library works. On the notice board, you can see what's new. There are counters where students and staff can get things. The students are shown what the library has to offer. How the books are put away in the cabinets. In a systematic way, the books in the library are set up by subject and by letter. The alphabet is also used to organise reference books. There is a section just for newspapers. Exam question papers from the last five years are available for students to look over.

The best parts of library facilities are: In a systematic way, the books in the library are set up by subject

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and by letter. Reference books are also set up by letter. Journals and magazines are kept in different places. Every Day's NEWS Paper

File Description	Document	
Upload Additional information	<u>View Document</u>	
Provide Link for Additional information	View Document	

#### 4.3 IT Infrastructure

### 4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

#### **Response:**

The college has a well-developed mechanism for upgrading and deploying Information Technology infrastructure. The college first assesses the needs, number of students, staff and other end users. The provision is made in the budget for annual maintenance of facilities. Technical staff is appointed to look after the maintenance of hardware and requirements for providing IT facilities continuously. There are 1 computer laboratories having internet facility in the college and a total 35 computers and 3 laptops. All the departments are provided with the required number of computers with internet connection. Up gradation of computers is carried out from time to time depending on changes in syllabi, new practical's prescribed, introduction of new technology and student strength. Students and staff can avail of Wi-Fi connection on their laptops, tablets and smartphones, which can be accessed from anywhere in the campus 24\*7. e-Library facility is provided for staff as well as for students. The college has a biometric IN/OUT facility for staff. ICT class is an interactive module which uses graphics, videos & presentation as teaching techniques. This method promotes more interaction between teachers and students with a higher ratio of participation. There are 7 ICT classrooms & 2 seminar hall developed as a super campus facility which are utilized by all staff for conducting lectures. The college is under CCTV surveillance 24\*7.

File Description	Document	
Upload Additional information	<u>View Document</u>	
Provide Link for Additional information	View Document	

#### 4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 12.28

### 4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 25

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File Description	Document
Upload supporting document	<u>View Document</u>

#### 4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

Response: 25.91

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
4.08	1.65	1.21	3.61	2.32

File Description	Document	
Upload supporting document	View Document	
Institutional data in the prescribed format	View Document	

#### **Criterion 5 - Student Support and Progression**

#### 5.1 Student Support

### 5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

Response: 82.52

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
240	237	191	232	205

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

#### 5.1.2 Capacity building and skills enhancement initiatives taken by the institution include the following

- 1. Soft skills
- 2. Language and communication skills
- 3. Life skills (Yoga, physical fitness, health and hygiene)
- 4. ICT/computing skills

**Response:** C. 2 of the above

File Description	Document	
Upload supporting document	View Document	
Institutional data in the prescribed format	View Document	

# 5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 9.34

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
52	0	73	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

### 5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

- 1. Implementation of guidelines of statutory/regulatory bodies
- 2. Organisation wide awareness and undertakings on policies with zero tolerance
- 3. Mechanisms for submission of online/offline students' grievances
- 4. Timely redressal of the grievances through appropriate committees

**Response:** C. Any 2 of the above

File Description	Document
Upload supporting document	View Document

#### **5.2 Student Progression**

### 5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

**Response:** 10.43

# 5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
8	7	7	2	0

#### 5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
81	58	42	30	19

File Description	Document
Upload supporting document	<u>View Document</u>
Institutional data in the prescribed format	View Document

# 5.2.2 Percentage of students qualifying in state/national/international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 80

5.2.2.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
4	0	0	0	0

# 5.2.2.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18	
4	1	0	0	0	

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

#### 5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at

# national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

### 5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

#### **Response:** 5.6

### 5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
4	0	11	8	5

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

#### 5.4 Alumni Engagement

### 5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

#### **Response:**

We have not registered alumini but it is on progress at college level. The Alumni Association Sharda Shaikshanik v Samajik Sansthas (SS & SSs) Vidyadhan Commerce College is underway. Alumni registration is done free of cost. Meetings of alumni association are held at regular intervals, at least once a year. The alumni association is a mix of working women and homemakers and all are eager to contribute their share of experience through interaction with current students in the form of lectures, activities, sharing work knowledge and the like Alumni are employed in different departments like education, police, administration, revenue, law, private sectors etc . Few alumni are also self employed Alumni provide guidance to current students as and when needed Alumni are invited to the college functions and events

Alumni, still living in neighboring villages, assist during N.S.S camps, extension programmes, outreach programmes, plantations etc. One alumni member is inducted into the IQAC committee. The most significant contribution of the alumina is in area of job searching for freshstudents.

File Description	Document	
Upload Additional information	View Document	
Provide Link for Additional information	View Document	

#### Criterion 6 - Governance, Leadership and Management

#### **6.1 Institutional Vision and Leadership**

6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

#### **Response:**

\*Vision\* We have a vision of becoming youth capable and challenging in life through our educational institute

\*Mission\* Our mission is to give opportunities to fulfill the dreams of those who are economically weak and deprived from education for the progress and prosperity of our nation.

#### Governance:

The style of governance is participative where the development and growth of both staff and students are kept paramount. Following are the essential components of governance; our vision and mission aspires for.

The institute believes in a democratic and participatory mode of governance. The participation of all stakeholders is reflected in administration and other activities actively.

The Heads of Department, the conveners of various committees play an important role in determining the institutional policies and their implementation.

The institute promotes the participation of teachers, students and administrative staff in extra-curricular and co-curricular activities.

The institute conducts programs/ events/ activities that integrate global awareness, communication skills and team building throughout the year.

#### **Decentralization process:**

#### **Society level:**

The President is the founder member of the society is highly qualified and working at various bodies of KNCNMU, Jalgaon at the top level and is assisted by the Board of Directors. The Board of Directors guides the coordinator and the principal from time to time.

#### **Institute level:**

The principal is an academic and administrative head of the institute. All the important decisions related to the administration of the institute are taken by the principal in consultation with the Heads of department. The principal in consultation with HODs & the administrative committee prepare the outline of the perspective plan every year to implement the academic activities.

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#### Department level:

The head of department (HOD) is responsible for the administration of the department and reports to the Principal and the Coordinator. HOD assists teaching and non-teaching staff on the working of various committees. They formulate the quality management system (QMS) chart which expresses the organizational goals and aspirations, processes, responsibilities, documented information and resources needed to implement and maintain it.

The admission process is taken as a case study: Admission processes are carried out according to the admission policy.

The admission process starts after the declaration of the HSC state Board result. The PG admissions start after under graduates' results of all universities. The link for online admission is uploaded on the institute website along with a schedule of online form filling and submission of hard copies of the online admission form to the institute.

After collection of admission forms, admission process is done keeping the students interests and their economical position. Some installments are provisioned. The admissions are given as per the merit list. The candidate has to secure admission within the stipulated time as declared in the schedule. The original copies in support of their eligibility are thoroughly verified at the time of admission. The students who fail in Engineering are admitted to BSc and BCA and bring them to educational stream.

File Description	Document
Upload Additional information	<u>View Document</u>
Provide Link for Additional information	View Document

#### 6.2 Strategy Development and Deployment

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

#### **Response:**

**Introduction:** The institute practices decentralization and participatory management in keeping with its belief in collective leadership and democratic traditions. All staff is involved in the decision-making process. The institute promotes a culture of participative management about academic goals, organizational progression and better campus life. The management and the principal are always eager to create a harmonious and positive attitude in the institute for achieving the goals. Decisions are taken at each level and are implemented at the collective level to run the machinery smoothly. Suggestions received from various stakeholders are also given due importance while adopting policies.

**Perspective plan:** Vision and mission reflect our long- and short-term goals such as:

- To impart quality education.
- To inculcate leadership qualities and service to meet society's needs.
- To ensuring employability by arranging campus interviews.
- To arrange training programs for students on personality development.

The strategies to adopt the perspective plan are decided by IQAC, College Development Committee (CDC) & management are effectively through the consultant. The perspective plans are prepared by taking suggestions from all the stakeholders which are categorized into year-wise strategic planning.

A case study of effective deployment of one such plan is the implementation of the Extended PG Diploma in Medical Laboratory Technology. In March 2021 during the CDC meeting, the objective was to improve the communication between the stakeholders and ultimately enhance the working environment. The CDC advised formulating an action plan dividing the work into firstly, to give their requirements secondly, comparison of it and finally. To Implement PGDMLT and MSc Courses.

In March 2016, the Local Management Committee (LMC-currently named as CDC) finalized the quotation and further procedures were started and the legal framework was completed

The LMC is formed by college, and it functions for the development of college. It also solves the problems of college. From March 2018, the CDC is formed as per the New University Act.

In addition to this, the perspective plan of the institute includes the development of infrastructure for academic and research-oriented.

File Description	Document
Upload Additional information	<u>View Document</u>
Provide Link for Additional information	View Document

#### 6.2.2 Implementation of e-governance in areas of operation

- 1. Administration
- 2. Finance and Accounts
- 3. Student Admission and Support
- 4. Examination

**Response:** B. Any 3 of the above

File Description	Document
Upload supporting document	<u>View Document</u>

#### **6.3 Faculty Empowerment Strategies**

# 6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

#### **Response:**

Performance appraisal reports of the teaching faculty are collected and scrutinized by the Principal and Coordinator, where necessary they discussed with the faculty and concerned head by the Principal. Teachers' profiles are also uploaded to the institute website. The feedback received after any program, academic or extracurricular, is also discussed with the faculty head and suggestions for improvement are given by the Principal. Faculty members are encouraged to actively participate in all activities of institute life, irrespective of whether they are temporary, ad-hoc or contractual. They contribute towards strengthening the teaching-learning process, research, extension activities and administrative work with responsibility and accountability. Information about all these activities is included in their performance appraisal report.

The Kavayitri Bahinabai Chaudhari North Maharashtra University (KBCNMU) norms for formal appraisal are followed where faculty are required to submit reports on work undertaken every year. These reports document personal achievement, both scholastic and extramural. Coordinators of various sections and committees are also expected to submit an annual report on the work or activities carried out under their guidance. The reports are presented at Staff meetings and form the basis of the comprehensive annual report presented by the Principal to the management. Thus, the contribution of the individual to the multidimensional corporate life of the institute is well documented. Curriculum vitae of individual faculty members are available on the institute website in the public domain. Each year teachers submit their academic appraisal following the standard API forms which are reviewed by the heads of the department and then the Principal. The Kavayitri Bahinabai Chaudhari North Maharashtra University (KBCNMU) has its mechanism through a website maintained by the BCUD to update the teachers' profile. Each year appraisal of the administrative staff is undertaken in the standard

File Description	Document
Upload Additional information	<u>View Document</u>
Provide Link for Additional information	View Document

# 6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

#### **Response:** 0

#### 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and

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#### towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Response: 3.45

# 6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
3	0	0	0	0

#### 6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
5	5	4	4	4

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

#### 6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

#### Response:

The institution conducts internal and external audits of the college regularly. Joint Director, Higher education and his authorities conduct external audit. Justifications are provided when objections are raised. Accountant General Audit is conducted as per Govt. norms. NSS Audit as well as student Development committee Audit is done every year by the university for the internal audit a chartered Accountant is appointed by the college. He performs the audit activities related to the financial matters of the college. The he submits the reports to the principal. The reports are studied, considered, evaluated and discussed by college Developments committee (CDC) and compliance is recommended if any. Green Audit also done.

Mechanisms for both internal and external audits are in place. The institute has developed its own efficient internal audit mechanism.

The Finance and Purchase committee is actively involved in the mobilization and use of available financial resources.

The budget is prepared for every academic year and allocation made under various heads for various proposed activities of the institute.

The proposed budget is sanctioned finally by the Management.

After conducting the activity, the expenditure report is sent for Authorized Auditor. Continuous audits are conducted and financial statements are verified in the office.

Mr. Chordiya is appointed as a chartered accountant for conducting an external audit. The last audit was completed for the period 01-04-2020 to 31-03-2021.

The institute adopts a budgeting procedure, with adequate resources for non-recurring expenses, recurring expenses (e.g. salary, faculty development, research, repairs and maintenance, consumables etc.), learning resources (e.g. books, journals, periodicals) and creation of new facilities.

The institute collects budgetary requirements from all the departments/sections in a prescribed format.

The head, in consultation with the faculty members, finalizes the department requirements and forwards them to the Principal for approval.

The institute budget is then prepared and the proposed budget is sent to the management for further consideration.

Decisions are made in consultation with the Principal to ensure that the requirements stated in the budget are given proper justification. The Governing Body of the institute is the final decision- making authority for budgetary approval based on recommendations given by the Principal.

A standard procedure is followed for procurement.

Provisions are made for any additional requirement of capital for emergency expenditures

File Description	Document
Upload Additional information	<u>View Document</u>
Provide Link for Additional information	View Document

#### **6.5 Internal Quality Assurance System**

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

#### **Response:**

#### Aims and objectives of IQAC

- 1) To motivate slow learners
- 2) To structure feedback for design and review of syllabus.
- 3) To prepare academic calendar.
- 4) To guide and to organize curricular, co-curricular and extra-curricular activities.
- 5) To encourage the faculty members to attend refresher courses, orientation courses, faculty development programs, national and international seminars and conferences.

#### **Explanations in detail**

- 1) IQAC prepares academic calendar in which all the curricular, co-curricular and extra-curricular activities are planned.
- 2) IQAC arrearages meetings to improve learning process and gives suggestions to improve teaching on the basis of the result analysis students participation in various activities family contributing, faculty contribution in research and personal development and students employment are taken in to consideration.
- 3) Teachers are inspired towards doctoral research by IQAC including Research projects. Students are also motivated to participate in seminars and conferences to enhance the quality of education.
- 4) The teachers are suggested to use ICT tools in teaching and learning process, use of online E-sources.
- 5) IQAC in association with the teachers, plans strategies for slow learners. They are inspired to accelerate their learning.
- 6) IQAC designs various feedback forms for the various stakeholders so that teachers, students, management, administration may get acquainted with their performances and weaknesses. They have the opportunities for improvement.

The IQAC conducts meetings to plan, review and implement college activities. The decisions are reported to the principal and the management for further action. The following recommendation are given to the principal and the managements

- 1) Maintainace of academic planner by all
- 2) Provision of ICT tools and internet
- 3) Installation of CCTV Cameras
- 4) Preparation of NAAC first Cycle
- 5) Writing research papers and books by faculty
- 6) Participation in guest lectures, Projects, field visits etc.

File Description	Document	
Upload Additional information	View Document	
Provide Link for Additional information	View Document	

#### **6.5.2** Quality assurance initiatives of the institution include:

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
- 2. Collaborative quality initiatives with other institution(s)/ membership of international networks
- 3. Participation in NIRF
- 4. any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc

**Response:** C. Any 2 of the above

File Description	Document
Upload supporting document	<u>View Document</u>
Institutional data in the prescribed format	View Document

#### **Criterion 7 - Institutional Values and Best Practices**

#### 7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

#### **Response:**

Our college ensures that everyone has equal access and provides opportunities to achieve the social, psychological and physical benefits. The college offers admission to downtrodden, needy and economically weaker students. The College is very sensitive to gender related issues. It ensures the safety of the girl students and staff on the campus and creates an atmosphere conducive to overall growth.

#### Safety and Security:

- We provide a hygienic, safe and secured environment to all.
- The college has an active cell for the prevention of ragging, internal complaints, sexual harassment and violence on men/women in the campus.
- For this purpose, various committees like Women Redressal Committee, Internal Complaint Committee and Anti Ragging Committee are formed as per the guideline of University Grant Commission and KBCNMU, Jalgaon.
- The suggestion boxes have been installed at planned locations and are periodically checked for the complaints received.
- Telephone numbers of the police helpline, women helpline and emergency service are also displayed.
- CCTV cameras are installed at significant locations in the college premises for the safety and security.
- The patrolling van of local police called Nirbhaya Pathak periodically visits the campus for the prevention of offensive activities

#### **Counselling:**

- The Women Redressal Cell provides personal, social and academic counselling for girls.
- The college has a mentor system, in which each staff member acts as a mentor and some students are allotted to each mentor. In this system the mentor provides personal counselling to girl students depending on their issues.
- Student counselling is done by considering academic, personal, family, career and social related

issues. The staff members strive to solve all kinds of problems of the students.

The college celebrates all major/minor national, international days and anniversaries like World Environment Day, International Yoga Day, International Women's Day, NSS Day and Marathi Bhasha Din.

The college celebrates birth and death anniversaries of great personalities like Mahatma Gandhi, Krantijyoti Savitribai Phule, Swami Vivekanand, Mahatma Phule, and Dr. A.P.J. Abdul Kalametc. To mark the birth anniversary of Swami Vivekanand our students of Yuva Manch celebrate Yuva Saptah, in which various activities like street plays, quiz completions and Expert Talk are organized.

Other programs that enhance the Teacher and Student relationship are also celebrated by our students. Teachers Day is celebrated on 5th September which is the birth anniversary of Dr. Sarvapalli Radhakrishnan that recognizes the contribution and achievements of teachers. "Guru Pornima" is also celebrated by the students to respect the teachers. Every year on 24th September NSS Day is also celebrated with lots of enthusiasm.

Focusing on the unified diversity of the nation, the government has announced the birth anniversary of Sardar Vallabhbhai Patel as Rashtriya Ekta Diwas and is celebrated on 31st October every year. Our college staff always creates awareness amongst the students about hygiene and cleanliness. As per the slogan "Green Dhule and Clean Dhule", every year Cleanliness Drive or Swachhata Abhiyan is organized in our college

File Description	Document
Upload Additional information	<u>View Document</u>
Provide Link for Additional information	View Document

#### 7.1.2 The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures
- 2. Management of the various types of degradable and nondegradable waste
- 3. Water conservation
- 4. Green campus initiatives
- 5. Disabled-friendly, barrier free environment

**Response:** A. 4 or All of the above

File Description	Document
Upload supporting document	<u>View Document</u>

# 7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1. Green audit / Environment audit
- 2. Energy audit
- 3. Clean and green campus initiatives
- 4. Beyond the campus environmental promotion activities

**Response:** C. Any 2 of the above

File Description	Document	
Upload supporting document	View Document	

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic diversity and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

#### **Response:**

Our college undertakes different initiatives by organizing various activities to sensitize our students and employees to the constitutional obligation. Values, Rights, Duties and responsibilities of the citizens.

Every year Republic day is celebrated by organizing activities highlighting the importance of Indian Constitution.

Independence Day is celebrated every year to highlight India's freedom. It also provides an opportunity for our students to know about the sacrifices made by freedom fighters to secure the country's future.

On 26th November, our student and staff celebrate constitution day by taking a constitution pledge. As we are aware of our constitution that provides various rules/laws for human dignity, equality, social justice, human rights, freedom, respect and superiority of constitution in the national life.

Our college organizes various environmental awareness events to make students, staff and the public realize their duties towards nature. These activities include "Plastic free campus", "Tree Plantation," and "Swachhata Abhiyan".

"Matdan Janjagruti" event is conducted by students to make aware about the voting responsibility of every individual as Indian citizen.

Our NSS volunteers actively contributed in Ekvira Temple Fair, by providing distributing water.

File Description	Document	
Upload Additional information	<u>View Document</u>	
Provide Link for Additional information	View Document	

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#### 7.2 Best Practices

### 7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

#### **Response:**

A number of committees work in colleges for the overall development of students; these committees give students the opportunity to express their skills in the arts while also focusing on their personal development. Yuvati Sabha, Water Conservation, Blood Donation, Vermicomposting and Mask, Sanitizer, Food, and Awareness During the COVID-19 Pandemic Situation are the five best practises implemented at the college. The Yuvati Sabha is one of the most important regular college activities.

#### 1. Yuvati Sabha:

The Yuvati Sabha is constituted in our college to do activities related to women's empowerment and gender issues. Yuvati Sabha organises activities like Beti-Bachao Beti-Padhao, Anti-Dowry Movement, Street Play, Balika Saptah, Swayam Sidhha Abhiyan, Women and Women's Law, Women's Participation in Politics, Job Opportunities for Women, Health Issues, Security Issues, etc. The committee works for the overall development of the girl students. In the last academic year before Covid-19 Series of lectures and social activities were organised by Yuwati Sabha. Yuwati Sabha organised a special programme devoted to "female infanticide' Prof. Hasim Shaikh, Kusumba Colleg, Dhule, Advocate Sapna Shinde, Dr. Sharda More, and Dr. R. K. Jajhav are the resource persons for the occasion. Throwing light on facts on female infanticide, she said, "According to a recent report by the United Nations Children's Fund (UNICEF), up to 50 million girls and women are missing from India's population as a result of systematic gender discrimination in India. In most countries in the world, there are approximately 105 female births for every 100 male births. In India, there are fewer than 93 women for every 100 men in the population. This programme enrolled 52 girls in total in March 2022. Prof. Rohit Prabhakar Patil, SNDT Womens College, Dhule, will give a personality development lecture; Prof. Ravikiran Prakash Patkar, Prakash Academy, will give a competitive examination lecture; Prof. Vaibhav Sabnis, Dr. Babasaheb Ambedkar Law College, Dhule, will give a communication skill lecture; Dr. K. B. Patil, the Principal of BSSPM's ACS College, Songir. There were 75 students present on the first day of the lecture series, 57 on the second day, and 53 on the third day.

#### 2. Water Conservation:

Water conservation is the universal responsibility of every person who lives on this earth. In order to save water, We have to adapt various means that can help in maintaining the level of fresh water on earth. The rain Water harvesting is the process of collecting and storing water from rainfall in an area. The rainwater is transported through the pipeline and discharged in the hidden underground well dug on the current backside of the college building. The rainwater is discharged into a big tank at the front of the college building.

#### 3. Blood Donation (Implimented Year 2020-2021):

Human blood is an essential element of human life with no substitute. Voluntary blood donors are the cornerstone of a safe and adequate supply of blood. The safest blood donors are voluntary, non-remunerated blood donors from low-risk populations Giving blood can reveal potential health problems. Giving blood may lower your risk of suffering a heart attack. Blood is very important to saving lives in times of emergency organization of blood donation camps is a moral duty of colleges, it gives Donors are

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encouraged to donate blood for the benefit of society, which will be useful during medical emergencies. Our The blood drive was organised by Vidyadhan Commerce College, Valwadi Dhule, with the assistance of Dhule blood banks. donation camp on the college campus. The students, teaching, and non-teaching staff of the college are voluntarily donates blood during the camp. The social workers from Songir, and surrounding villages are also invited to participate in the blood donation camp. They voluntarily participate and donate the In the blood donation camp. The college doctors and medical officers from the rural hospital gave cooperation for the camp.

#### 4. Vermicomposting:

Vermicomposting is the process of turning organic debris into worm castings. The worm castings are very important to the fertility of the soil. The castings contain high amounts of nitrogen, potassium, phosphorus, calcium, and magnesium. Vermicompost have higher content of macro and micro nutrients like nitrogen, phosphorus, potassium, calcium, sodium, magnesium and micronutrients namely iron, copper, zinc and manganese which play a major role in solid waste management. Our college has prepared vermicomposting unit in the campus for the degradation of wastes.

#### 5. Face Mask, Sanitizer, Food, and Awareness During the COVID-19 Pandemic Situation:

During Covid-19 our Vidyadhan Commerce College distributed Face Masks, Sanitizers, Food tiffins, needy products as well awareness giving neaby college premises and local areas of Vadel Road Dhule.

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

#### 7.3 Institutional Distinctiveness

### 7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

#### **Response:**

Sharda Shaikshanik & Samajik Sanstha was established in 2009 with a devoted team of trustees. We are glad that Sharda Santha has become a well-recognized institution for imparting quality education owing to the constant, sincere, and dedicated efforts of staff who have been channelizing all the efforts towards strengthening these outcomes are evident. We believe in quality education and that every learner is equal. We not only add skills to the learners but also impart moral values to them. Our institution, within a very short span, has established a prestigious name in the field of education. Sharda Shaikshanik & Samajik Sanstha well known as Vidyadhan was established by Prin. Dr. Kishor Bhika Patil with a vision to provide values added educational platform to society in multiple disciplinary rights from Nursery to Post Graduation programs enabling all our students to achieve freedom through Education. Mrs. Sharda K. Patil a woman with golden dreams & enthusiasm for converting dreams into reality, is the President of

Vidyadhan Educational Institute. She is associated with a large number of Educational, Social activities in Maharashtra. Vidyadhan has created an academic ambiance vibrant and enjoyable. It keeps its vision and mission in focus. It instills in students a sense of commitment and devotion to serving humanity. It inculcates values that prepare students for academic excellence through various ways of analytical thinking, work ethics, devotion, and dedication. We nurture qualities like leadership, creativity, aesthetic sense, discipline, compassion, life skills, and soft skills. We always try to groom the personality of our students by organizing various co-curricular, extracurricular, and sports activities.

Academic Excellence is the ability to perform, achieve and excel in scholastic activities. It has been identified with achieving high grades and superior performance. In keeping view of our motto, the college helps students for their overall development through academic excellence. We plan and introduce some innovative schemes in our academics for achieving excellence. Students are being transformed through a strong teaching-learning process in the college. College runs seven undergraduate courses two Post graduate courses. These courses are taught by experienced and skilled teachers. The college focuses emphasis on grooming professional students by providing the best education and enabling the students to face challenges in the modern global world.

Vision: We have a vision of becoming Youth capable and challenging in Life through our Educational Institution

Mission: Our Mission is to give the opportunity Fulfill the dreams of those who are Economically weak and deprived of Education for the progress and prosperity of our Nation.

Goals & Objective: "Twam Tasya Jivansya Shilpkarha"

To impact education in the different disciplines of the knowledge and To include virtues among the students.

The institute follows the under given process:

**Teaching Learning Process:** The college has an effective conjunction among teaching learning extension. The college provide academic as well as collaboration activities with reputed organizations. It is the priority for the college to assist the college strength to fulfill the vision of establishing itself as excellence by imparting futuristic learning environment. The college develops and applies knowledge to all the students by experiential learning and skill base education.

**Extension Activities:** Skill Awareness programme such as talks, seminars related to the Personality Development, Empowerment, Swatch Bharat etc. under extension Activities and Outreach Programmes are focused on the integral formation of the student. Strive for truth and Service, we provide quality education to our students. Integrity and transparency are reflected in all the endeavors of the institution, from the Admission process up to the conformant of degree and even beyond. We create an environment that fosters teamwork, cooperation and mutual support. The college believes in the policy of inclusion and promotes the Nation building qualities of equality, justice and fraternity.

File Description	Document
Appropriate web in the Institutional website	<u>View Document</u>
Any other relevant information	View Document

#### 5. CONCLUSION

#### **Additional Information:**

The college has adopted a progressive outlook under the guidance of visionary management and earn name and fame in academic excellence and innovative skills. The college has IQAC coordinator, Heads of department, academic coordinator, Chief Examination Officer and qualified, experienced, dedicated staff members who strive hard to achieve the vision and mission of the Institute. Their sincere efforts have helped to give good outcome to the students in the academics by excelling in all areas of curricular, co-curricular and extracurricular activities.

Through the conduction of a series of activities like mentoring system, student's welfare schemes, expert talks, departmental forums, social awareness activities through NSS and Yuva Manch, research innovation and motivation, sports facilities and many more, the college has created a vibrant environment for comprehensive development of students in academics and every field. The institute has good infrastructure with well-developed and equipped laboratories, an enriched library. College organizes various programs to promote gender equity and women empowerment. Safety and security of students is also treated with prominence.

With the advent of new information and cutting-edge technologies, young talents are motivated to take new challenges to face expanding and enlarging technical and management segment. The college strives to inculcate moral and ethical values in the graduates to be able to become responsible citizens. The college is well recognized and appreciated by the local, district and state level community. The college intends to provide the future students, an academically rich learning environment with diversified courses combining virtual teaching and real learning.

Our College has taken an initiative to make ICT based classrooms for The teachers are appearing for various online courses like MOOC's, FDPs. Regular feedback is collected from the stakeholders to improve the academic and infrastructural standards of the Institute.

#### **Concluding Remarks:**

Quality education with good infrastructure and academic excellence is the Motto of our Education society from its inception. With the help of visionary management the college is leading achieving its vision towards need-based, skill-integrated, quality and holistic education, transforming the students into globally competitive, employable and responsible citizens. The college strives hard to provide standard education to rural and weaker sections of society. The college offers degree courses in various faculties viz. Commerce, Science and Keeping in mind the modern trends like B.C.A, MMS and,B.Sc. The college has earned name and fame for its academic excellence, punctuality, high standards of discipline and administration.

For their pursuit of higher education, the vast majority of the students who are accepted into the institution come from economically disadvantaged rural classes and agricultural backgrounds. The administration is always working to improve both the physical environment and the resources available to students. The Institutional Quality Assurance and Quality Assurance Committee (IQAC) of the institution was effective in implementing a few "Good practises" in order to improve the students' and faculty members' skill sets and their capacity for learning. The efforts of IQAC have resulted in a number of high-quality articles and one research guide during the last five years.

Self	Study	Report	of SS	AND S	S VIDY	ADHAN	COMMER	CE C	COLLEGE	<b>VALWADI</b>	DHULE

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#### **6.ANNEXURE**

#### 1.Metrics Level Deviations

Metric ID | Sub Questions and Answers before and after DVV Verification

#### 2.1.1 **Enrolment percentage**

#### 2.1.1.1. Number of students admitted year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
309	317	205	277	260

#### Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
117	108	99	143	169

#### 2.1.1.2. Number of sanctioned seats year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
620	620	620	620	620

#### Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
226	226	226	226	226

Remark: DVV has made the changes as per considered first year students.

# 2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (Exclusive of supernumerary seats)

### 2.1.2.1. Number of actual students admitted from the reserved categories year - wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
237	246	161	230	217

#### Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
83	88	67	95	97

2.1.2.2. Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
237	246	161	230	217

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
146	146	146	146	146

Remark: DVV has considered first year admitted students from reserved category.

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

2.4.1.1. Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
28	28	28	12	12

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
26	28	28	12	11

Remark: DVV has made the changes as per EP-2.2

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

2.4.2.1. Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
15	15	15	15	12

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
3	2	2	2	2

Remark: DVV has made the changes as per ep-2.2

#### 2.6.2 Pass percentage of Students during last five years

# 2.6.2.1. Number of final year students who passed the university examination year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
81	58	42	30	19

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
01	45	34	13	12

# 2.6.2.2. Number of final year students who appeared for the university examination year-wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
91	63	55	46	23

#### Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
91	63	55	46	23

Remark: DVV has made the changes as per shared of final year passed students by HEI.

# Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

# 3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
3	1	1	4	4

#### Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
3	1	1	4	3

Remark: DVV has select HEI input as cross checked with UGC CARE list.

# Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS

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awareness, Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
23	17	14	11	8

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
11	12	9	5	4

Remark: DVV has not considered days activities.

- 4.3.2 Student Computer ratio (Data for the latest completed academic year)
  - 4.3.2.1. Number of computers available for students usage during the latest completed academic year:

Answer before DVV Verification: 35 Answer after DVV Verification: 25

Remark: DVV has made the changes as per shared report.

- 4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)
  - 4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
8.92	3.68	5.21	9.49	4.21

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
4.08	1.65	1.21	3.61	2.32

Remark: Audit report for Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary has not shared by HEI.

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances

#### including sexual harassment and ragging cases

- 1. Implementation of guidelines of statutory/regulatory bodies
- 2. Organisation wide awareness and undertakings on policies with zero tolerance
- 3. Mechanisms for submission of online/offline students' grievances
- 4. Timely redressal of the grievances through appropriate committees

Answer before DVV Verification: A. All of the above Answer After DVV Verification: C. Any 2 of the above

Remark: DVV has select C. Any 2 of the above as per shared report by HEI.

- Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)
  - 5.2.2.1. Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
4	1	0	0	0

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
4	0	0	0	0

5.2.2.2. Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
4	1	0	0	0

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
4	1	0	0	0

Remark: DVV has made the changes as per shared report by HEI.

- Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following
  - 1. Green audit / Environment audit

- 2. Energy audit
- 3. Clean and green campus initiatives
- 4. Beyond the campus environmental promotion activities

Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. Any 2 of the above

Remark: DVV has select C. Any 2 of the above as per shared report by HEI.

#### 2.Extended Profile Deviations

ID	Extended (		<del>-~</del>		
1.1			ear wise du	ring the last	five years
	A navyar ba	fore DVV V	arification:		
	2021-22	2020-21	2019-20	2018-19	2017-18
	309	315	206	277	260
	Answer Af	ter DVV Ve	rification:		
	2021-22	2020-21	2019-20	2018-19	2017-18
	307	317	210	269	236
2.2	Number o	f teaching s	taff / full tin	ne teachers	year wise d
	Answer be	fore DVV V	erification:		
	2021-22	2020-21	2019-20	2018-19	2017-18
	15	15	15	15	12
	Answer Af	iter DVV Ve	rification:		
	2021-22	2020-21	2019-20	2018-19	2017-18
	14	14	14	12	11
5.1	Expenditu	re excludin	g salary cor	nponent yea	ır wise duri
	Answer be	fore DVV V	erification:		
	2021-22	2020-21	2019-20	2018-19	2017-18
	13.01	6.81	9.69	13.10	7.07
	13.01		1		I
	13.01				
		ter DVV Ve	erification:		
			erification:	2018-19	2017-18